

Trafford Health and Wellbeing Programme Delivery Board

Purpose:

The Joint Health and Programme Delivery Board is responsible for developing the JHWS and the Action Plan/Monitoring Framework for assuring the Health and Wellbeing Board that the strategy is being implemented and delivering improvements in the health and wellbeing of the population.

The delivery board is accountable for the management of the JHWS/Action Plan and monitoring process, ensuring that JHWS products meet the needs of the Health and Wellbeing Board including Clinical Commissioning Groups and that its use is embedded in strategic commissioning for health and social care.

Key responsibilities:

Ensure that the JHWS and Action Plan/Monitoring Framework is driven by the Health and Wellbeing Board and encompasses the full breadth of research and evidence that is required to underpin commissioning

Ensure that the Joint Health and Wellbeing Strategy/Action Plan/Monitoring Framework is developed using a partnership/integrated approach.

Ensure that the overarching priorities identified in the JHWS are challenged through a multi-agency stakeholder event on an annual basis, first one to commence in Jan 2014.

To provide a monitoring framework and develop the Communications and Engagement Plan for the development and implementation of the strategy on behalf of the Health and Wellbeing Board

To develop a performance assurance process to monitor delivery of the JHWS and report the progress of the strategy to the Health and Wellbeing Board

Ensure that the JHWS is fully embedded in commissioning across all partners responsible for the health and wellbeing of the population

Ensure feedback reports to the Board are in a timely manner.

Contribute to support priorities and the action plan and contribute to the mechanisms of reporting.

Communicate the vision and priorities of the board to engage wider partners.

Programme update reports are submitted every 12 months.

Governance:

The JHWS Programme Delivery Board will be publically accountable for the delivery of the JHWS through the Health and Wellbeing Board. The Health and Wellbeing Board will receive reports on progress as appropriate.

Trafford Health and Wellbeing Programme Delivery Board membership

Name/Position	Organisation
Linda Harper – Deputy Corporate Director Children, Families and Wellbeing Directorate. Director of Service Development, Adult and Community Services.	Trafford Council (Chair)
Rodger Cairns – Managing Director. Independent Living Service.	Trafford Housing Trust
Sara McGregor –Trafford Locality Manager	Phoenix Futures
Ann Marie Jones – Chief Executive	Age UK
Helen Darlington – Health and Wellbeing Manager	Trafford Council
Ric Taylor – Mental Health Commissioner.	Trafford CCG
Krista Williams	Trafford CCG

Health and Wellbeing Programme Delivery Board. Terms of Reference

2013

Beverley Humphrey – Chief Executive	GMW
Lisa Davies – Public Health Consultant.	Trafford Council
Stuart Webster – Director	blueSCI
Kevin Bulman – Probation Operations Manager	Greater Manchester Probation Trust
Kay Statham	Trafford Community Leisure Trust
Attila Vegh	University Hospital South Manchester
Carol Baker-Longshaw	Pennine Care
Andrew Sutcliffe – Chief Inspector Partnership, Criminal Justice & Neighbourhood Policing	Greater Manchester Police
Beth Weston	Central Manchester University Hospitals NHS Foundation Trust
Rachel Herstell – Project Support Officer.	Trafford Council

NB: Membership will be reviewed regularly and may be extended by agreement of the Programme Delivery Board members

Frequency of meetings: At least every quarter

Support arrangements:

- Linked to chair for facilitating meetings and minute taking
- The Project team will continue to meet and update the JHWBS and Action Plan Framework/Monitoring framework for the Health and Wellbeing Board.

Terms of reference for the Health and Wellbeing Programme Delivery Board will be reviewed annually.

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